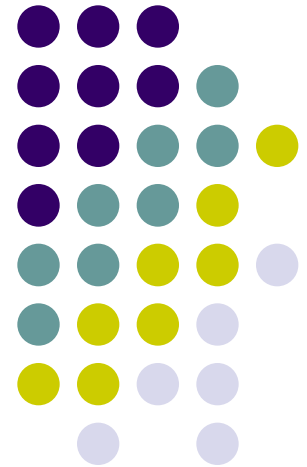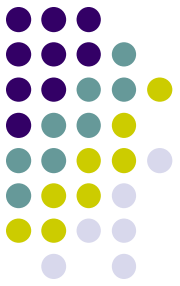# Chair's Report
Faculty Senate Meeting 9/8/11

Carola Wenk

Associate Professor

Dept. of Computer Science

Chair of the Faculty Senate

Shared Governance Bodies
www.utsa.edu/gov

UT System

Faculty
System FAC

UTSA

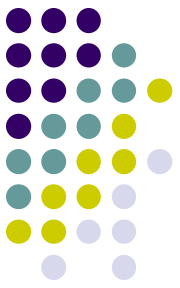| Faculty |
| --- |
| Faculty Senate |

Staff
Staff Council

University Assembly
Standing Committees

Faculty have a special role!

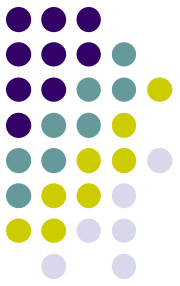| Students |
| --- |
| Student Government |

Faculty Senate
www.utsa.edu/senate

- **Faculty have a "major role in the gover-nance of their respective institutions"** (UT System Regents' Rule 40101)

- At UTSA the Faculty Senate executes this role on behalf of the General Faculty

- The Faculty Senate reviews and formulates policy on educational matters, as well as on matters pertaining to faculty

  → Handbook of Operating Procedures (HOP) www.utsa.edu/hop
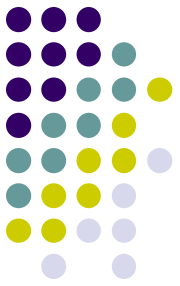
Faculty Senate Procedures

- New administrative assistant: Sarah Leach
- Webpage: Meetings, minutes, resolutions
  http://www.utsa.edu/senate/
- Bylaws: http://www.utsa.edu/Senate/ByLaws/Article_I.html
- Rowdyspace
  - Folder for each meeting containing all documents
    https://rowdyspace.utsa.edu/department/FacultySenate/Meetings/2011-2012
  - Folder for each committee to share information

- Group picture before next meeting (3:20pm)

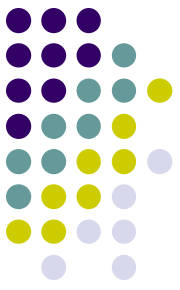# Roles and Responsibilities of Faculty Senators

- Attend all Faculty Senate meetings or designate a substitute to represent the department.

- **Prior to meetings:** review documents and send comments to corresponding committee chairs

- Regularly report Faculty Senate activity to the department faculty.

- Inform department faculty that agenda items and minutes are available at http://www.utsa.edu/Senate/minutes.html

- Initiate meetings in the department to discuss issues being considered by the Faculty Senate.
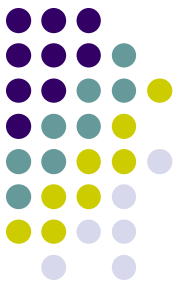
Report items

- Faculty Senate representative at VPR's RAC
- Super NTTs
- New F&A distribution guidelines
  https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2011-2012/090811/FA%20Expenditure%20Guidelines%2008-24-11.pdf
- Faculty gathering area on 4th floor of JPL
- Retired faculty association:
  - Marian Martinello (president), Judy Walmsley (secretary), Jim Broderick (treasurer)
  - Inaugural meeting on 9/28, 4pm-5:30pm, BB 2.06.08
- Need volunteer to work on Faculty Handbook
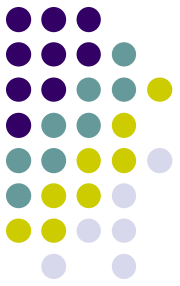
Update on HOP policies

- HOP 2.04 on faculty recruitment & new recruitment manual
  - Has been updated with Faculty Senate representation
- HOP 10.02
  - Was unanimously rejected by Faculty Senate (11/10 & 5/11)
  - Is now posted, after minor revisions. Revision memo:
    https://rowdyspace.utsa.edu:443/department/FacultySenate/AdminMemos
  - Major concerns remaining:
    1) Lack of due process, 2) Overreaching nature
  - Charge Faculty Senate RAC to follow up
- HOP amendment process:
  - Faculty Senate Executive Committee has proposed a revision
  - Working documents:
    https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2011-2012/090811/ExecutiveCommittee

IRB: Input for Federal Rule

- Department of Health and Human Services (HHS) is revising the regulations on human subjects protections
- They are asking for input by September 26, 5pm EST
- Instructions on how to provide comments: http://themonkeycage.org/blog/2011/08/11/help-reform-the-institutional-review-board-irb-system/#comment-18501
- The folder on Rowdyspace

  https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2011-2012/090811/IRB_committee

contains the following:

- Advance notice of proposed rule making:
- Table of questions

Announcements

- Strategic Planning Forums:
  - http://provost.utsa.edu/home/strategicplanning/index.asp
  - Friday 9/9, 1pm-3pm, on student success (teaching)
  - Tuesday 9/13, noon-2pm, on scholarly activities (research)

- SECC campaign:
  - www.utsa.edu/secc
  - Flyer: https://rowdyspace.utsa.edu:443/department/FacultySenate/Meetings/2011-2012/090811/SECCFlyer.pdf