

**UTSA**® The University of Texas at San Antonio™  
**FACULTY SENATE**

Karen L. Daas, Ph.D.  
Associate Professor of Communication  
Chair of the Faculty Senate  
September 11, 2014

# Minutes

- Approval of minutes

# Senator Responsibilities

- Attend meetings or send a substitute
- Convey information to faculty
- Participate fully in committee activities

# Policy Process

- Policy developed by responsible area
  - Sometimes pre-stakeholder input from Senate
- Sent to University HOP committee
  - Designation of substantive or non-substantive change
  - Identification of stakeholders
- Stakeholder review
- Legal Affairs
- President
- Office of General Counsel
- Posting to web page

# Stakeholder Review

- When you receive an email with a policy for stakeholder review, please forward it to members of your department for feedback
- Current policies out for review
  - 2.20 Peer observation of teaching
  - 2.38 Academic program abandonment

*Vote on both policies at Oct. 9 meeting*

# Committee Chairs

- Academic Freedom and Tenure – Debbie Menger
- Academic Policy and Requirements – Patricia McGee
- Budget – John Zhang
- Handbook of Operating Procedures – Bob Hard
- Evaluations, Merit, Rewards, and Workload – Richard Harris
- Nominating, Elections, and Procedures – Emily Bonner
- Research - TBD
- University Curriculum – Alistair Welchman

# Chair's Council

- Disability Services – If a registered student requires extra time, the faculty member is responsible for making space and time accommodations
- All departments must have a mentoring program in place by Fall 2015. Each department is responsible for developing their own program.

# GRIP

- UTSA students are equivalent to peer institution students, but tend to be more socially engaged
- The number of transfer students from the Alamo Colleges has decreased 20% in the last five years
- Even with the large incoming class, enrollment is flat overall. However, credit hours are up.