

**UTSA**® The University of Texas at San Antonio™  
**FACULTY SENATE**

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Associate Professor of Communication  
Chair of the Faculty Senate  
October 9, 2014

# Minutes

- Approval of minutes

# Follow-up on Oct. meeting

- Budgeting is performed on a two-year basis
- Amount available is determined by System
- Full process and reports available at:  
<http://utsa.edu/financialaffairs/budget/>

# Stakeholder Review

- Current policies out for review  
HOP 5.03 Student Publications  
*Vote on both policies at Nov. 6 meeting*

# Department Chair Council

- DCC is planning to restructure
- Barbara Centeno reported on PeopleSoft progress and issues

# Grade Transfer

- All midterm grades must be transferred from Learn to ASAP
- Midterm grades are due Oct. 17
- Tutorials available online
  - [http://learn.utsa.edu/grade\\_transfer.html](http://learn.utsa.edu/grade_transfer.html)
- Personal training available
  - <https://learn.utsa.edu/handouts/BlackboardLearnTrainingSessions.pdf>
- FIT lab will be open 8 a.m. to 8 p.m. Oct. 15 & 16

# Request for Participants

- Develop a University Creed for Faculty