

UTSA Financial Aid Checklist For Study Abroad

- ✓ File your FAFSA on or as soon as January 2, every year by going to www.fafsa.ed.gov. This FAFSA will be for the Fall, Spring, and Summer of the following academic year. You may sign your FAFSA electronically using your pin number. If you have forgotten your PIN or do not yet have one, please go to www.pin.ed.gov to have your PIN sent to you. If you are a dependent student you will need a pin number for yourself and a pin number for one of your parents. You are considered a dependent unless you can answer yes to one of the questions under "Student's Status" on the FAFSA.
- ✓ Review your electronic Student Aid Report for accuracy. You will receive your Student Aid Report through the email address you use for your FAFSA. If necessary, correct any items that may be inaccurate.
- ✓ Respond promptly to any school requests for additional information or documents, such as copies of federal tax returns or transcripts. Request for missing documents will be sent to your LoneStar email account.
- ✓ Once received, promptly return your signed award letter or access your personal ASAP account on line to accept your awards immediately. Contact the Office of Student Financial Aid if you have any questions about your award.
- ✓ If you are planning to study abroad, be sure to complete and submit the **Study Abroad / Exchange Budget Form**.
- ✓ If you are new to UTSA you will need to complete the Student Information Form and submit it to Enrollment Services or put it in the drop box outside the Financial Aid Office. This form can be found on line at www.utsa.edu/financialaid. Click on "financial aid forms."
- ✓ Complete the Stafford Loan Entrance Counseling on line at: <http://www.mappingyourfuture.org/>.
If the financial aid that has been awarded is not enough to cover the program costs, students may consider applying for an alternative loan. For further information, please contact the Financial Aid Office at 458-8000.
- ✓ All new students accepted spring 2009 forward must accept Stafford Loans through the Direct Loan Program. All UTSA students, both new and continuing, will accept Stafford Loans through the **Direct Loan Program** beginning fall 2009. Students must sign an electronic Master Promissory Note (eMPN) at <https://dlenote.ed.gov/empn/index.jsp>. Please go to <http://www.utsa.edu/financialaid/DirectLoans.html> for detailed step by step instructions.
- ✓ Sign up for Direct Deposit on ASAP.
- ✓ Check for any university holds before leaving.
- ✓ Please contact Financial Aid at 458-8000 if you have further questions regarding your financial aid options for your study abroad.