

The University of Texas at San Antonio  
Office of Graduate Studies

## REQUEST FOR CHANGE OF CLASSIFICATION

(Please print)  
Name \_\_\_\_\_

Last

First

Middle

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STUDENT IDENTIFICATION NUMBER

Classification Sought:    Special Graduate       Degree-seeking Graduate

1. If changing classification from SPECIAL (non-degree-seeking) to DEGREE-SEEKING, all documents must be on file as required for degree-seeking status. Please complete the following:

New Major Sought \_\_\_\_\_

Concentration (if applicable) \_\_\_\_\_

Degree Sought (MA, MS, MBA, etc.) \_\_\_\_\_

2. If changing classification from DEGREE-SEEKING to SPECIAL, please check the college(s) in which you plan to take courses:

Business

Education and Human Development

Engineering

Liberal and Fine Arts

Sciences

Public Policy

### PLEASE NOTE

- **Students seeking Teacher Certification must first contact the Office of Teacher Advising, Certification and Placement.**
- **Classification changes are effective the following semester and must be requested by the application deadline for that semester.**

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

### PRIVACY NOTICE

With a few exceptions, you are entitled to be informed about the information U.T. San Antonio collects about you. Under Sections 552.021 and 552.023 of the Texas Government Code, you are entitled to receive and review this information. Under Section 559.004 of the Texas Government Code, you are entitled to have U.T. San Antonio correct information about you that is held by us and that is incorrect, in accordance with the procedures set forth in the University of Texas System Business Procedures Memorandum 32. The information that U.T. San Antonio collects will be retained and maintained as required by Texas records retention laws (Section 441.180 et seq. of the Texas Government Code) and rules. Different types of information are kept for different periods of time.