



**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**  
**SUMMARY MINUTES OF THE STAFF COUNCIL**  
**MEETING OF**  
**April 23, 2009**

The eighth regular meeting of the Staff Council for the 2008-2009 academic year was held at the Frio Street Building, Multipurpose Room at the Downtown Campus at 8:30 a.m. with Shirley Rowe, Chair, presiding.

Members present: Paul Ayala, Allegra Castro, Eric Cooper, Belinda Dovalina, Israel Falcon, Grace Fouts, Robert Garza, Pat Hedelius, Brent League, Sherry Lindsey, Rene Lopez, Patricia Morehead, Cheryl Nunn, Cindy Orth, Sharron Pacheco, Elba Ramos, Shirley Rowe, Jamie Satterwhite (Safstrom), Lisa Talcott, Suzette Vallejo, Venetta Williams, Todd Wollenzier.

Members absent: Julie Brunts (Excused), Paula Castillo (Excused), Carolyn Cochran (Excused), Sally Crouser (Excused), Thomas Harper (Excused), April Lawver (Excused), Mary McNair (Excused), Anne Rembisz (Excused), Corinne Sabo (Excused), Frank Segura, Anne Speights (Excused), Brenda Tamayo, Donna Ware (Excused).

**In accordance with Robert's Rules of Order, Chair called for revote on Water Sales; officially adjourn March meeting**

**A motion was made to revote on Water Sales. Does Staff Council want to hold the sale of water at the May Commencement to benefit our scholarship fund? A motion was seconded and carried: Vote: 22 In Favor 0 Opposed 0 Abstentions**

**A motion was made to officially adjourn March meeting**

**A motion was seconded and carried: Vote: 22 In Favor 0 Opposed 0 Abstentions**

**Chair calls April meeting to order**

**Guest speakers, Cathy Fleischacker and Al Cole from ARAMARK will present on the upcoming changes in food services.**

- Several new dining options have been added to the UTSA Downtown Campus food court this year.
- The UTSA Downtown Campus food court will be up and running during the Maymester: May 11, 2009 – May 29, 2009.

Mr. Cole has been overseeing the UTSA Main Campus and UTSA Downtown Campus dining facilities for two months and provided an overview of the upcoming changes in food services.

New dining options come to UTSA Downtown Campus:

- In mid-May, Bene Pizzeria and Java City Gourmet will come to the Frio Street Building food court and Grille Works and Home Zone will be enhanced.
- Bene Pizzeria will offer a variety of pizza selections and create-your-own pasta, featuring an assortment of fresh vegetables. Java City Gourmet Coffee will offer premium specialty coffee at a reasonable price.
- Two additional new dining locations will include: Kettle Classics, as well as a full service C3 convenience store.
- Pepsi products will still be available at all three UTSA Campuses.
- ARAMARK will be offering two additional soups in addition to tortilla soup.

Summer: June 1, 2009-August 9, 2009

Downtown Campus Dining Hours of Operation:

- Bene Pizzeria: Open until 6:00 p.m.
- Java City: Open until 6:00 p.m.
- SUBWAY: 10:00 a.m. - 6:00 p.m.

ARAMARK website is [www.utsa.campusdish.com](http://www.utsa.campusdish.com) for details on their services.

New dining options come to UTSA Main Campus:

- Grille Works and Panda Express will be enhanced.
- Chili's Restaurant on campus is still being talked about for the near future.
- The John Peace Library Building (JPL) food court at the UTSA Main Campus will be undergoing renovations in the Sushi side.
- ARAMARK in looking into incorporating a salad bar at the John Peace Library Building (JPL) food court.

Summer: June 1, 2009 - August 9, 2009

Main Campus Dining Hours of Operation:

- ❖ The Original Taco Cabana Mexican Patio Café (Hours of Operation):
  - ❖ Monday-Friday: 7:00 a.m. – 2:00 p.m.
  - ❖ Saturday-Sunday: Closed
- ❖ Subway & C3 Convenience to the Third Power (Hours of Operation):
  - ❖ Monday-Thursday: 10 a.m. - 5:00 p.m.
  - ❖ Friday: 10:00 a.m. - 2:00 p.m.
  - ❖ Saturday-Sunday: Closed
- ❖ Starbucks Coffee (Hours of Operation):
  - ❖ Monday-Thursday: 7:00 a.m. - 5:00 p.m.
  - ❖ Friday: 7:00 a.m. - 2:00 p.m.
  - ❖ Saturday-Sunday: Closed

- ❖ Bene Pizzeria & Einstein Bros Bagels (Hours of Operation):
  - ❖ Monday-Friday: 7:00 a.m. - 2:00 p.m.
  - ❖ Saturday-Sunday: Closed
  
- ❖ Chick-fil –A (Hours of Operation):
  - ❖ Monday-Thursday: 7:00 a.m. – 5:00 p.m.
  - ❖ Friday: 7:00 a.m. - 2:00 p.m.
  - ❖ Saturday-Sunday: Closed
  
- ❖ RFOC Real Food on Campus at Roadrunner Café (Hours of Operation):
  - ❖ Monday-Friday:
    - ❖ Breakfast: 7:00 a.m. – 9:00 a.m.
    - ❖ Lunch: 11:00 a.m. – 2:00 p.m.
    - ❖ Dinner: 5:00 p.m. – 7:00 p.m.

The following dining locations at the Main Campus will be closed during the Summer:

- ❖ Sushic The Sushi Company
- ❖ Montague's DELI
- ❖ Freshen's Frozen Treats
- ❖ Extreme Pita
- ❖ Smoothie King
- ❖ Panda Express Gourmet Chinese Food

Maymester: May 11, 2009 - May 29, 2009 Main Campus Dining Hours will be shortened

RFOC at Roadrunner Café: ARAMARK will be offering a summer special to faculty and staff --all-you-can-eat breakfast, lunch or dinner for \$5 with UTSACard.

Several questions/comments were raised and addressed during the presentation:

- When will ARAMARK be announcing the RFOC at Roadrunner Café upcoming summer schedule? It was noted that ARAMARK will be sending out emails to Faculty/Staff regarding the summer special for \$5 on Friday's with UTSACard.
- How do you advertise the RFOC at Roadrunner Café upcoming summer schedule?
- It was recommended publicizing an article on UTSA Today.
- It was recommended to advertise ARAMARK upcoming schedule on the LCD screens at the UTSA Main Campus.
- RFOC (Real Food on Campus) at Roadrunner Café: ARAMARK is going trayless in Fall 2009.
- Is it possible to have plastic bags closer to the food items?
- Regarding the cost of beverages at the UTSA Main Campus and the Downtown Campus, why are prices different? It was noted that ARAMARK does random price checks and UTSA inputs pricing in their system.

University Heights: Several questions were raised and addressed during the presentation:

- Would ARAMARK consider opening a convenience store for UTSA Staff at University Heights?
- It was noted that there are a lot of fast food restaurants in the area.
- About 100 people just moved in 90 days.
- Two buildings are leased by the Department of Human Resources.
- Ms. Fleischacker is going to research this in regards to the convenience store.

#### UTSA Recycling Program:

Most food to-go food containers in use are the plastic, recyclable type, with two noted exceptions: Small Styrofoam plates at the JPL and coated paper cups at the Pepsi soft-drink dispenser.

Some minor improvements may enhance the recycling program:

- Require food service operations on campus to provide recyclable cups for cold beverages.
- Work to eliminate use of all non-recyclable Styrofoam.
- Starbucks: Recycled coffee grounds are put to good use - they give away their used grounds.
- Pepsi products are going out to bid in 2010.

#### UTSA Food Service Committee:

- The Food Service Committee meets on the 1<sup>st</sup> Wednesday of each month.
- ARAMARK gives presentations to all orientation groups on campus.

#### Chair's Report and Comments

- **Vacancies – new member:** Paul Ayala (Office of Orientation & Transition Programs)
- **Strategic Resources Planning Council:** The Staff Council Chair attended the Strategic Resources Planning Council meeting.

Strategic Resources Planning Council issues being covered this session:

- Risk Management
- Cost of Utility
- Other external things to affect the cost of running the university.
- **University Excellence Awards:** The Staff Council Chair indicated that the University Excellence Awards ceremony went very well and she congratulated Robert Garza for receiving the “Order of Roadrunner Award” at this year’s University Excellence Awards ceremony.

## Old Business

- **Names Tags/pins:** The Staff Council Vice-Chair recommended the following options:
  - A name badge or some sort of add-on which can be placed on member's existing nametags.
  - Something similar to the staff years-of-service pins. Possibly something metal or magnetic.

## Committee Reports

*By-laws Committee:* The committee's goal is to have the By-laws finished by early May. The By-laws committee is planning to have the Staff Council members review and approval the By-laws prior to submitting to the Vice President Business Affairs for final approval.

*Communications Committee:* The Communications Committee Chair recommended adding a survey about the UTSA Staff Council and the eight different committees on UTSA Today. The survey would be available for about one week. The Communication Committee Chair is to provide a rundown on the history this month to the Office of University Publications.

*Employee Educational Benefits Committee:* The committee has not met yet.

*Employee Perks Committee:* The committee meets to discuss and brainstorm ideas regarding an acronym for the new Employee Perks Program. The Employee Perks Chair asked the Staff Council members for suggestions regarding an acronym for the new Employee Perks Program and asked the Staff Council members to email Brenda Tamayo with their suggestions. A Staff Council member recommended the following acronym "Run More Roads."

*Elections Committee:* The committee will meet once the May 2009 Spring commencement ceremonies have concluded. The committee hopes to meet during the months of May or June.

*Fundraising Committee:* The Fundraising Committee asked for volunteers to sign up to participate in selling bottled water at the May 2009 Spring commencement ceremonies. The Spring commencement ceremonies will be held on May 7, 2009, May 8, 2009 and May 9, 2009.

- The Fundraising Chair asked the Staff Council members if anyone owned a tent to borrow for hosting this year's bottle water sales for the Staff Council Scholarship fund. The Fundraising Chair needs at least three tents for the upcoming event.
- The Fundraising Chair said that the University could order tents for selling bottle water at the Spring Commencement ceremonies. Note: The cost of the two tents would be approximately \$200.00 dollars.

*Issues Committee:* No report.

*Scholarships Committee:* No Report.

## **New Business**

Pedestrian Traffic Issues (Between Laurel Village and Roadrunner Café):

- Potential speeding and jaywalking between the Laurel Village and Roadrunner Café.
- The Staff Council Chair is a member of the Parking and Traffic Committee.

Some minor improvements may enhance the Pedestrian Traffic Issues:

- Recommend having the crosswalk repainted.
- Recommend increasing the Parking and Transportation Services fines, this would be one of the possible ways to address this issue.
- Recommend providing some educational materials to the community.

UTSA Vanpool:

- This year no one has applied for the UTSA vanpool permit. An employee who participates in the vanpool will get five scratch-offs tickets during the year. It was noted that UTSA employees did not think five scratch-offs were enough, therefore employees would like to have at least 10 scratch-offs instead. There is some confusion between the vanpool and the carpool options.

Laurel Village (Old Physical Plant) Crosswalk Issues:

- This section is being used as a crosswalk
- There is no pedestrian traffic
- Consider rearranging the traffic flow

Parking and Transportation Issues:

- A question was asked regarding why UTSA vehicles are written up for parking violations? This past week three tickets were issued in the service drive. The Staff Council Chair will address this concern with the Parking and Traffic Committee.

The Staff Council Chair asked the Staff Council members if they were sharing information about the UTSA Staff Council with their constituencies.

A Staff Council member has posted the Staff Council minutes on their constituencies departmental bulletin board.

- Do your constituencies know what the Staff Council does?

- Do your constituencies know the role of the Staff Council?
- A member of the Staff Council asked the Staff Council members if they would consider writing a one page newsletter. The newsletter would consist of a one page document and to be converted into a PDF. These are ways we can give out information to the UTSA Staff.

### **Announcements**

- Next meeting: May 21, 2009; 1604 Campus, Rec Center, Texas Room.

### **Motion to Adjourn**

*Minutes submitted by Suzette Vallejo, Staff Council Secretary/Historian*