



Staff Council Appreciation Award

Show your appreciation for your fellow coworker and nominate them for the Staff Council Appreciation Award!

Who can be nominated?

Any staff member who is benefits eligible.

Nominations can include individuals or a team.

What do you need to nominate someone?

The appreciation award requires one nominator and one co-nominator, the co-nominator must be a member of Staff Council.

Nominators must submit a statement about the person being nominated, no less than 100 words but no more than 150 words. Only one statement is needed.

Each statement must include examples of how each nominee:

- Provides excellent service
- Demonstrates leadership qualities
- Has made a significant contribution or improvement within their department, team or the UTSA community
- Other items of special notice

When are nominations due?

Nominations are due by the first Thursday of each month

Where do I submit a nomination?

Nominations must be emailed to the UTSA Staff Council email utsastaffcouncil@utsa.edu. Please include:

1. Name of candidate and/or team name
2. Department and Title/Team of the Nominee(s)
3. Name of nominator and co-nominator
4. The name & phone number/email of the supervisor of the candidate(s) for contact purposes
5. The description of why they are nominated, etc with no less than 100 words but no more than 150 words