

2010 Annual Security Report

UTSA The University of Texas at San Antonio™



Message from Chief Barrera

The University of Texas at San Antonio Police Department is committed to ensuring the safety of our students, faculty, staff and visitors at any of the UTSA campuses. This 2010 Annual Security Report contains important information regarding campus safety and security. The report describes our law enforcement arrest authority, crime reporting policies, procedures and responses. The report also provides information about prompt reporting of crimes and our working relationships with state and local police agencies. Additionally, there is information concerning drug and alcohol abuse, sexual assault prevention and weapons on campus. New to this year's report is information concerning fire incidents occurring on campus as well as policies and procedures regarding fire safety.

Encompassing three calendar years, the 2010 Annual Security Report contains crime statistics for reported crimes that occurred at the UTSA Main and Downtown Campuses. Also included are statistics for reported crimes on all properties owned or controlled by The University of Texas at San Antonio and on public property immediately adjacent to and accessible from the campuses. This information is required by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and is provided by The UTSA Police Department. The 2010 Annual Security Report is available on the web at: http://www.utsa.edu/utsapd/Crime_Statistics/2010SecurityReport.pdf

Please browse our web site at www.utsa.edu/utsapd. We welcome your questions and comments so that we may provide you with the best police service possible. I invite you to visit the UTSA Police headquarters located on the Main campus, at Physical Plant building, 1.400.

Remember, your safety is our number one priority!

Sincerely,

Steve Barrera
Chief of Police / Director of Public Safety



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1. Introduction

The Annual Security Report is prepared by The University of Texas at San Antonio Police Department in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the Office of Student Affairs, University Housing, Student Judicial Affairs, Counseling Services and other campus departments. Each entity provides updated information on their educational efforts and programs to comply with the Act. Crime statistics are also provided by police agencies surrounding each of our campuses. Except where noted, policies indicated in this Annual Security Report apply to all campuses that comprise the University of Texas at San Antonio. This report lists statistics for three previous years of reported crimes that occurred on campus. Included are crimes that occurred in off campus buildings owned or controlled by UTSA. Also included are crimes that occurred on any public property within, or immediately adjacent to, or accessible from the campus. The report describes institutional policies concerning campus security, alcohol and drug use, crime prevention, crime reporting, sexual assault, and crime related issues. You can obtain a copy of this report by contacting the Crime Prevention Unit at 210.458.6250 or by accessing our web site at: http://www.utsa.edu/utsapd/Crime_Statistics/2010SecurityReport.pdf. All prospective employees may obtain a copy of the report from Human Resources at 5723 University Heights Blvd., Suite 500. A summary version is located in the student bulletin with directions to locate on the website as well as in the UTSA class schedule.

UTSA At A Glance

UTSA is a state supported institution of higher education with two academic campuses and several support facilities within the San Antonio metropolitan area. The Main Campus is comprised of 29 buildings on 725 acres and is the center of the University's schools and colleges. On-campus housing consists of four residence complexes with a combined resident population of approximately 3700 students. Approximately 19 miles from the Main Campus is the UTSA Downtown Campus at 501 West Durango with four buildings on approximately 18 acres. Hemisfair Park, also known as the Institute of Texan Cultures, is located at 801 East Durango and is the museum component of The University of Texas at San Antonio. The ITC is an educational center dedicated to enhancing the understanding of the history and diverse cultures of Texas. In early 2010, the institute formalized an affiliation agreement with the Smithsonian Institution in Washington, D.C. Other off campus facilities include: University Heights Tech Center, 5723 University Heights Blvd. (administrative support offices); the Bluestar Contemporary Art Center at 116 Blue Star (community art exhibition space); Park West property at 8000 N. 1604 West (125 acres for a future Athletics Complex); and the Institute for Cyber Security-Center for Infrastructure Assurance and Security located at 4350 Lockhill Selma Rd., Suite 100 (for research, preparedness exercises, training and competitions in partnership with academia, government and industry on cyber security issues).



Police, Fire, EMS -

Dial: 911

Campus

Emergency

210.458.4911

Campus Non-

Emergency

210.458.4242

2. Reporting Crimes And Other Emergencies

POLICE - FIRE - EMS

Dial: 911 (from any on-campus phone)

210.458.4911 (when calling from a cell phone or off-campus phone)

UTSA Police Non-Emergency: 210.458.4242

The UTSA Police Department is responsible for law enforcement, security and emergency response at the UTSA Main Campus, Downtown Campus, Park West, Hemisfair Park and University Heights Tech Center. The primary office of The UTSA Police Department is located on the Main Campus in the Physical Plant building, 1.400. A satellite police office at the down-

town campus is located at Buena Vista building 1.303. The UTSA Police Department is open 24 hours a day, 365 days a year, and is staffed by commissioned Texas peace officers and supported by civilian personnel and non-commissioned security guards. A number of well-marked outdoor emergency telephones are located throughout the campuses in parking lots and elevators to report crimes, emergencies or to request police services.

Encouragement Of Prompt Reporting Of Crimes

Please promptly report all criminal incidents and medical emergencies to the University

Police Department using the telephone numbers listed in this report. Upon receipt of the call, university police officers are dispatched immediately to the site of the complaint and have the authority to make arrests if necessary. The UTSA Police Department provides notification to the campus community on a timely basis about campus crime and crime related issues. These notifications include the following:

Annual Security Report: By October 1st of each year, the Annual Campus Security Report must be distributed to all enrolled students and current

Secure It. Keep It. Theft Awareness Campaign

The UTSA Police Department has an anti-theft awareness campaign called "Secure It, Keep It." The purpose of the campaign is to create awareness about the importance of securing your belongings to avoid potential theft.



Studies reveal that the majority of thefts on university campuses are crimes of opportunity, which occur because belongings were left unattended in unsecured areas. By simply securing your belongings and ensuring that they are not left unattended, you can limit being victimized.

SECURE IT. KEEP IT.



UTSA Police Department

employees. Distribution may be by direct mailing, campus mail, or electronic mail. The Annual Security Report is posted on the UTSA Police Department web site at:

http://www.utsa.edu/utsapd/Crime_Statistics/2010SecurityReport.pdf

The Annual Campus Security Report is also available to prospective students or employees at the same website listed above. The Crime Prevention Unit is responsible for gathering the crime statistics from the department's database as well as from area law enforcement agencies. Data for the report is also obtained from other campus offices that receive reports about crimes. The Crime Prevention Unit is also responsible for the publication and dissemination of the Annual Campus Security Report.

Timely Warnings: When a reported offense occurs, and is subject to disclosure in the Annual Campus Security Report, the Chief of Police or his/her designee conducts a timely review of the circumstances surrounding the offense. This is done to determine if the offense constitutes a continuing threat to students, faculty and staff. If the offense presents a continuing threat to the students, faculty and staff, then a crime bulletin is prepared and posted on the

department's web site (www.utsa.edu/utsapd) and/or the Campus Alerts website (<http://alerts.utsa.edu/>). The crime bulletin is also distributed by e-mail to students, faculty and staff and may be printed and distributed throughout campus to include public bulletin boards, free speech areas and office bulletin boards.

Other Campus Security Officials

UTSA acknowledges that some individuals may be hesitant about reporting crimes to the police, but may be more inclined to report incidents to other campus officials designated as Other Campus Security Officials. Reports of campus crimes can be made to the following Other Campus Security Officials: Vice President for Student Affairs (210.458.4136), Dean of Students (210.458.4720), Director of University Housing (210.458.6200 or 210.877.4000), Judicial Affairs (210.458.4720), the Athletic Director (210.458.4161) or Human Resources Director (210.458.4250). Other Campus Security Officials may contact the UTSA Police Department for further assistance to refer reports to Student Judicial Affairs for possible disciplinary action.

A complainant may request to make a confidential statement to an Other Campus Security

Official concerning crimes. The statements made to Other Campus Security Officials are confidential unless they pose a continued threat to the safety of the campus community. When no threat is posed, the only information disclosed is for the purpose of collecting data to be included in the annual crime statistics.

A complainant may also make a confidential statement to The Director of Student Counseling (210.458.4140) and/or the Director of Student Health Services (210.458.4142). These officials are exempt from disclosing information to the UTSA Police Department (except by law in cases where there is an immediate threat to the safety of an individual, other persons, children or the elderly).

Other Crime Reporting Methods

Reports of crimes that occur off campus can be made to the San Antonio Police Department at 210.207.7273 or the Bexar County Sheriff's Office at 210.335.6000.

3. Security Of And Access To Campus Facilities

The University Police Access Services Office is responsible for keys, UTSA Card access programming and all associated records related to key or UTSA Card access. Keys and UTSA Card access to UTSA buildings, offices and other facilities are strictly controlled to ensure that only authorized UTSA affiliates have keys or UTSA Card access to facilities. Keys and UTSA Card access to UTSA buildings, offices and other facilities shall be issued to UTSA affiliates upon authorization by the appropriate administrative

official, reference Section H.5. A computer based electronic monitoring system located at the UTSA Police Department monitors a network of intrusion alarms, duress alarms and access controlled doors. More information on access to campus facilities can be found at The University of Texas at San Antonio Handbook of Operating Procedures chapter 8.

Access To Academic Buildings

Academic campus buildings and support facilities

are accessible to members of the campus community, guests and visitors during normal business hours. Academic buildings have a card access equipped late hour door for access to buildings that are locked after normal business hours. Access to classrooms and office buildings for special events after normal business hours, weekends and holidays is coordinated with the various campus departments overseeing that particular

area or event. Many buildings, offices, labs, computer rooms and other areas of campus are equipped with card key access and door alarms that report to the UTSA Police Department.

Access To Apartments And Residence Halls

Chisholm Hall: The exterior doors remain locked 24 hours a day. Unlimited access is available to residents via an electronic access control system. Each unit has a front door equipped with a mechanical lock. Guests and visitors to the student residence halls may gain admission at a centralized desk and must be escorted when in the residence halls.

University Oaks Apartments: Access to the University Oaks Apartment complex is through access gates for vehicles to the parking lot as well as access gates for pedestrians to the sidewalks. Each apartment has a front door equipped with a mechanical lock.

Chaparral Village: Access to the Chaparral Village complex is through various pedestrian gates or the City Center. Each unit has a front door equipped with an electronic lock. Each bedroom door within each unit is equipped with an electronic lock.

Laurel Village: Access to the Laurel Village complex is through various pedestrian gates or the City Center. Each unit has a front door equipped with an electronic lock. Each bedroom door within each unit is equipped with an electronic lock.

Residents should immediately report lost access cards and keys, malfunctioning locks and gates to their respective Director of Housing.

Security Considerations Used In Maintenance

UTSA Police Department staff regularly test the emergency telephones and submit work orders for repairs of phone unit or lights when needed. Officers also report physical hazards discovered during routine patrols. The Crime Prevention Unit staff periodically conducts lighting surveys of the campus grounds and recommends additional lighting to eliminate areas of darkness. Members of the Operations & Maintenance Team from the Office of Facilities Services conduct a monthly lighting survey of campus parking lot lights and building exterior lights in order to schedule lamp and ballast replacements. The CPU staff also recommends the trimming of shrubbery, trees and other vegetation to prevent the obstruction of ample lighting of pedestrian walkways. Periodic security assessments are conducted when repeated crimes occur within a short time frame or when a crime trend at a particular location occurs. Lighting upgrade recommendations are routinely evaluated by the Office of Facilities Services and the Crime Prevention Unit. Improvements include the placement of high intensity sodium vapor lights in buildings, parking lots, in areas with heavy landscaping and along pathways frequently traveled by students.

A total of 103 outdoor emergency telephones are located on the Main Campus and 10 are at the Downtown Campus. Additionally, elevators on campus have emergency phones. All emergency telephones connect directly to the University Police Department. There are security cameras installed at designated locations on campus based on security needs. These loca-

tions include the pedestrian areas of Chaparral Village and Laurel Village, restricted access operations work areas, research laboratories and designated parking lots. The security camera monitors are located in the Communications Center of the Police Department. We encourage students, faculty and staff to report any safety concerns, exterior lighting and emergency telephone malfunctions to the UTSA Police Department at 210.458.4242.



The UTSA Police Department is committed to ensuring that our students, faculty, staff, and guests have a safe and pleasant experience when visiting any of the UTSA campuses.

4. Campus Law Enforcement Policy

The UTSA Police Department is located in the Physical Plant building, PP 1.400. UTSA PD is responsible for law enforcement, police services, safety and security at all UTSA campuses. The department has an authorized strength of 52 sworn police officers with full arrest authority and 38 non-sworn security guards.

Commissioned Peace Officers

University police officers receive their police authority via Article 2.12 of the Texas Code of Criminal Procedure and Article 51.203 of the Texas Education Code. Commissioned peace officers employed by UTSA have jurisdiction within counties where The University of Texas System owns or leases property. For UTSA, normal police operations are conducted within the boundaries of property owned, leased or

otherwise under the control of UTSA. These properties include Main Campus, Downtown Campus, Hemisfair Park, University Heights Tech Center, Park West property and the contiguous areas around each UTSA Campus. UTSA police officers must meet specific employment qualifications and training requirements in order to be licensed peace officers by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). University police officers receive their commission as peace officers upon successfully graduating from The University of Texas System Basic Peace Officer Academy or other regional police academy. All sworn officers have been trained in first aid and CPR and are authorized to enforce state and federal laws on the university campus. UTSA Police Officers carry firearms and

conduct foot, bicycle and vehicular patrols on all UTSA properties including the on campus housing facilities 24-hours a day.

University Police Security Guards & Dispatchers

University police security guards are non-sworn civilian employees who have the same level of arrest authority as a citizen as authorized by the Texas Code of Criminal Procedure. Security guards serve as support staff for the police department by providing a visible uniform presence in buildings and on university property to deter crime. Security guards report criminal incidents to police officers who are designated first

SAPD / UTSAPD Joint Exercise



The UTSA Police Department and the San Antonio Police Department conducted an emergency training exercise Aug. 6, 2010 at the Rec Wellness Center. This was the first joint exercise of its kind between the two law enforcement agencies. This event was planned and conducted in cooperation with the City of San Antonio and is important to help achieve our goal of maintaining a safer environment for UTSA students, faculty, staff and visitors. Elements of the response included UTSA Police Department assets as well as the SAPD Hostage Negotiation Team and the SWAT Team.

responders. The police communications center is staffed by 11 certified police telecommunicators who are also certified 911 operators.

Working Relationships With State And Local Police

The UTSA Police Department maintains close working relationships with the San Antonio Police Department, Bexar County Sheriff's Office, federal, state, and other law enforce-

ment agencies.

The UTSAPD routinely shares investigative information with these agencies and also works closely with the San Antonio Fire Department and EMS. UTSAPD has a mutual aid law enforcement agreement with the San Antonio Police Department to provide law enforcement services, to investigate crimes and to protect life and property within the geographical areas common to the City of San Antonio and UTSA. A

number of recognized student organizations maintain meeting and living facilities off campus. These facilities are not owned or controlled by UTSA. UTSA is routinely informed by other local law enforcement agencies of any criminal activities involving UTSA student organizations. The information in these reports is subsequently shared with the Office of Student Affairs.

5. Emergency Management, Response & Evacuation Procedures

Introduction

The UTSA Office of Business Continuity & Emergency Management (BCEM) is committed to preparing UTSA for, response to, recovery from and reduction of the effects of intentional, accidental or natural disasters. The mission of BCEM is accomplished through preparedness, mitigation, response and recovery. BCEM encourages cooperation among university, city and state emergency responders. The principle task of Business Continuity & Emergency Management (210.458.6756) is to develop plans and resources to prepare UTSA to respond and recover from both natural and man-made disasters. BCEM's highest priority is to help provide a safe and secure scholastic environment for the UTSA community of students, faculty, staff and visitors. BCEM works with members of the Tri-Campus community, University of Texas System, City of San Antonio and the State of Texas to achieve this objective. Each member of the UTSA community is encouraged to be responsible for their own safety and the safety of others.

Emergency Notifications

Upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on the campus, UTSA officials will immediately notify the campus community.

Reverse 911: In the event of a campus wide hazardous critical incident, the University can utilize the REVERSE 911 emergency notification system. REVERSE 911 is an enhanced emergency telephone, text and email notification system for students, faculty and staff. In the event of a campus emergency, a message will give pertinent emergency information and protective actions to recipients. All UTSA campuses are covered by the REVERSE 911 system. For more information, please visit <http://www.utsa.edu/oep/reverse911.htm>.

Giant Voice: UTSA also has an indoor and outdoor mass notification system called, Giant Voice, at the Main Campus. The system features four outdoor speaker arrays that optimally can be heard within 1,600 feet of each speaker array. In an emergency, the high-power speaker arrays will broadcast a siren alert followed by a live or recorded voice message tailored to the emergency situation. The system has the capability to alert the entire campus or smaller areas, depending upon the scope of the emergency.

Campus Alerts: UTSA has launched a website called Campus Alerts. The site was developed to keep students, faculty, staff and the general public informed on the status of the university during emergency situations. Managed by the Business Continuity and Emergency Management and the UTSA Office of Communications, the site is a single source for

information on UTSA closures prompted by inclement weather, health and other emergencies. The website also is accessible from a link at the footer of all UTSA Web pages. The goal of the one-stop site is to help reduce confusion by eliminating duplicate messages on multiple UTSA websites. Campus Alerts can be found at <http://alerts.utsa.edu/>. UTSA recently became accredited to be StormReady. StormReady is a National Weather Service program created to ensure American communities have advance warning of hazardous weather.

458.SNOW: UTSA has an emergency recorded message phone line. UTSA faculty, staff and students can call 210.458.SNOW (7669) at any time for information about the university regarding the status of classes and employee work schedules. 458.SNOW can answer up to 138 calls at a time.

Emergency Responses & Evacuations

The UTSA Police Department is the primary first responder to any emergency situation on campus. Campus and community emergency responders such as UTSA's Environmental Health, Safety & Risk Management and/or the San Antonio Fire Department may also respond to the emergency scene

depending on the scope of the emergency.

Community Emergency Response Guides have been placed throughout the Tri-Campus community. The guide provides information about protective actions that should be taken during emergencies such as active shooter, suspicious mail, tornadoes, hazardous materials or medical emergencies and also provides emergency contact phone numbers. There are evacuation maps next to the elevators for each major building within the Tri-Campus community.

Annual Tests

Each year, UTSA tests its emergency response and evacuation procedures. Examples of these include fire drills, table top exercises and full scale exercises involving campus and community emergency response resources.

UTSA Emergency Response Team

The UTSA Emergency Response Team (ERT) is activated as needed to manage the University's

response to an emergency incident. It is comprised of members from Student Affairs, Academic Affairs, Information Technology, Facilities Services, Human Resources, Police Department and other supporting departments. During an actual emergency the ERT evaluates information from various sources and provides feedback and support to the emergency Incident Commander. Each team member receives specialized training to prepare them for the challenges presented by a critical incident.

The ERT's significant support role during an emergency incident is carried out in the university's state of the art Emergency Operations Center (EOC). The EOC is equipped with a number of media sources including news feeds, video feeds from campus security cameras and, multiple communications phone and data lines. The EOC Director is responsible for overall management of EOC operations. More information can be found at <http://alerts.utsa.edu/>.

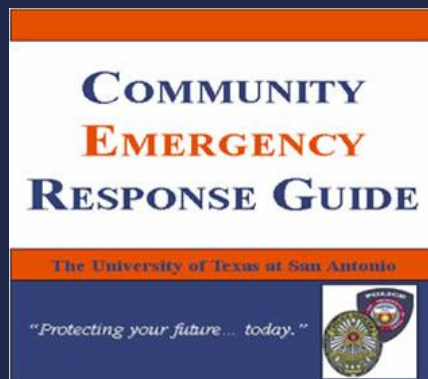


ERT In Action

The UTSA Emergency Response Team (ERT) pictured above in action during a recent training exercise to practice command and control of an emergency situation.

UTSA Emergency Response Guides

The UTSA Office of Business Continuity and Emergency Management with the help of a collaborative team of university departments have placed a number of UTSA Community Emergency Response Guides across the Tri-Campus community in classrooms, meeting rooms and common areas. The brochure was developed as an informational tool for students, faculty, staff and visitors in case of an emergency. The guide deals with protective actions that should be taken during emergencies such as active shooter, suspicious mail, tornadoes, hazardous materials and medical emergencies and also provides emergency contact phone numbers.



6. Security Awareness Programs

The University of Texas at San Antonio encourages all students and employees to be responsible for their own security and the security of others. UTSA has a number of campus-wide educational programs such as orientation for new students and staff, international student orientation, Road-runner Camp, Rowdy Bash, Rowdy Wing Fling, Health Services Information Fairs, annual Compliance training and Human Resources training classes to name a few. These programs are offered throughout the calendar year and all university community members are encouraged to attend.

7. Crime Prevention Programs

General Information

The UTSA Police Department has a comprehensive crime prevention program that assists community members to reduce their risk of becoming a victim of crime. The Crime Prevention Unit has certified crime prevention officers on staff that has received specialized training in crime prevention and physical security. Programming and presentations offered include self-defense, alcohol awareness and sexual assault preven-

tion. Other duties include security surveys of resident areas or office areas and threat assessments.

Safety Escort Program: Safety escorts are provided to locations on campus during hours of darkness. Call 210.458.4242.

Whistle Defense Program: The UTSA Police Department offers free key chain safety whistles for UTSA students, faculty and staff as a personal defense system for our Tri-Campus

community. The Whistle Defense Program is a campus safety program based on the use of whistles to alert patrol officers, students, faculty and staff that an offense or incident has occurred or is about to occur.

Crime Prevention Presentations: Crime prevention presentations pertaining to personal safety, sexual assault prevention, acquaintance rape, women's self-

defense, alcohol and drug awareness, burglary and theft prevention and office safety are conducted as needed for students, faculty and staff. The Crime Prevention Unit works closely with campus housing departments and UTSA student groups to develop and schedule presentations. Contact the Crime Prevention Unit at 210.458.6250 for more information. Classes are also scheduled through the UTSA PD web site. Customized crime prevention presentations are also available upon request.

Printed Crime Prevention Literature: Crime prevention literature related to personal safety, auto theft prevention and residential security is available at designated locations throughout the campus. Specialized crime prevention literature is available upon request.

Operation Identification: Operation Identification is an on-going program which involves the engraving of a state driver's license

number on valuable items of personal property such as laptops and bicycles. Engravers are available at the UTSA Police Department or contact the Crime Prevention Unit to make an appointment.

Operation Bookmark: Operation Bookmark is an on-going program which involves the marking of state driver's license number onto student's textbooks.

Runner Beat newsletter: The Runner Beat is a monthly campus safety newsletter that is distributed to all students, faculty and staff.

Crime Statistics Reports: In addition to the annual crime statistics report required by the Clery Act, the UTSA Police Department posts periodic crime analysis report on the department's website at www.utsa.edu/utsapd/blotter.htm. Additionally, a public crime log of offenses that occurred within the past 60 days

can be found at <http://www.utsa.edu/utsapd/blotter/blotter.html>

Environmental Health, Safety and Risk Management: EHSRM's goal is to work with the university community in making the University of Texas at San Antonio a safer and healthier place to work and study through a variety of training classes.

For additional crime prevention information or to schedule a crime prevention presentation please call the Crime Prevention Unit at 210.458.6250 during normal business hours.

8. Drug and Alcohol Policy

General Information

The University of Texas at San Antonio is a drug free school and complies with the Drug Free Workplace Act of 1990. The Drug Free School and Communities Act of 1989 requires institutions of higher education to adopt and implement programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol. Information concerning these programs must be distributed to students annually. For information regarding these policies please refer to the following: Drug Free School and Communities Act provided by the Office of the Vice President for Student Affairs. Standards of Conduct: Subsection 3.21 of Chapter VI, Part One of the Rules and Regulations of the Board of Regents of the University of Texas System (web link at: <http://www.utsa.edu/infoguide/appendices/f.html>). UTSA is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the university's educational mission. All UTSA students, faculty, staff, administrators and visitors are subject to local, state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

Drugs

The unlawful manufacture, distribution, dispensing, possession or use of illegal drugs on campus or at any UTSA sponsored event off campus is prohibited. No one may use illegal

substances, or abuse legal substances, including alcohol, in a manner that impairs performance of assigned tasks. State law prohibits the medically unsupervised use, possession, sale, manufacture or distribution of drugs classified as illegal or the use, possession, sale, manufacture or distribution of prescription medication used in an illegal manner or used in a manner other than that is prescribed. Individuals determined to be in violation are criminally prosecuted and referred The Office of Student Judicial Affairs for disciplinary action. The UTSA Student Code of Conduct prohibits the use, manufacture, possession, sale, or distribution on the campus of the substances defined and regulated under Chapters 481, 484 and 485 of the Texas Health and Safety Code, except as may be allowed by the provisions of such articles. If a student is found guilty of the illegal use, possession, or sale of a drug or narcotic on campus, the minimum penalty shall be suspension from the institution for a specified period of time; and/or suspension of rights and privileges.

Alcohol

The use of alcoholic beverages must be in compliance with Texas State Law and is strictly limited to persons 21 years of age or older. The possession, transportation, and/or consumption of alcohol by individuals less than 21 years of age is strictly prohibited. UTSA police officers enforce laws regulating the use of alcoholic beverages and underage drinking. Officers may issue court appearance citations or affect an



Crime Prevention at UTSA

The University Police Department has a comprehensive crime prevention program that assists community members to reduce their risk of becoming a victim of crime. Contact the Crime Prevention Unit at 210.458.6250 for more information.

arrest if required by law. Student violators are also referred to the Office of Student Judicial Affairs. Alcoholic beverages may not be consumed or possessed in public areas of the university. Additional policies on alcohol regulated by the Housing Office may apply at campus housing facilities. According to the UTSA Student Code of Conduct, the use or possession of any intoxicating beverage is prohibited in classroom buildings,

Clery Act Background

The Jeanne Clery Disclosure Of Campus Security Policy And Campus Crime Statistics Act is the landmark federal law that requires universities across the United States to disclose information about crime on and around their campuses. The "Clery Act" is named in memory of 19 year old freshman Jeanne Ann Clery who was raped and murdered while asleep in her residence hall room on April 5, 1986. Jeanne's parents discovered that students hadn't been told about violent crimes on her college campus in the three years before her murder. They joined with other campus crime victims and persuaded congress to enact the Jeanne Clery Act. More information can be found at www.securityoncampus.org.



laboratories, auditoriums, library buildings, museums, faculty and administrative offices, intercollegiate and intramural facilities, and all other public areas. Regarding the possession and consumption of alcoholic beverages, state law will be strictly enforced on campus at all times.

Drug and Alcohol Counseling Services on Campus

Student Health Services (210.458.4142) is located in the Recreation and Wellness Center, Room 1.500 and no appointment is required. Student Counseling Services (210.458.4140) provides short-term counseling for students. The office is located in the Recreation and

Wellness Center, Room 1.810. Counseling Services provides individual alcohol and drug related consultations, substance abuse assessments and feedback. Also provided are referrals for education and other support services to students dealing with alcohol and drug issues, to include maintaining recovery. Students can also seek support and guidance from Counseling Services on starting 12-step recovery groups on campus. Educational programs for students include Alcohol EDU, Alcohol 101, E-Toke and E-Chug, Health Info Fairs, etc. Peer education groups such as SHADES (Sexual Health Alcohol and Drug Education for Students) and Student Affairs organizations such as BARR (Be A Responsible Roadrunner) are fo-

cused on promoting a positive campus community that reflects the attitudes, behaviors, and values of a healthy lifestyle. Programs for employees include the Employee Assistance Program offered through the Human Resources Department (web link: <http://www.utsa.edu/hr/EmployeeRelations/eapinfo.cfm>).

9. Sexual Offense Policy

Introduction

It is the policy of The University of Texas at San Antonio to maintain an environment that is free from intimidation and one in which students may be educated to their fullest potential. The University fosters an understanding of difference and cultivates the ethical and moral issues that are the basis of a humane social order. Therefore, the University will not tolerate physical abuse, threats of violence, physical assault, or any form of sexual assault, including but not limited to acquaintance or date rape.

Description of Educational Programs

There are many campus resources that can help campus community members to reduce their risk of becoming a victim of sexual assault:

Whistle Defense Program: The UTSA Police Department offers free key chain safety whistles for UTSA students, faculty and staff as a personal defense system for our Tri-Campus Community. The Whistle Defense Program is a campus safety program based on the use of whistles to alert patrol officers, students, fac-

ulty and staff that an offense or incident has occurred or is about to occur.

Self Defense Program: The UTSA Police Department has a one hour introductory self-defense class where physical, non-physical and avoidance techniques are covered as well as resources to continue self-defense education.

Intimate Partner Violence & The Dating Game: Dating Relationships programs are offered through the Counseling Center as part of their programming for sexual assault awareness.

Women's Resource Center: The Women's Resource Center (Rec Wellness Center - Room 1.810) aims to provide the men and women of the UTSA community with resources, services, and knowledge of women's issues. A Sexual Assault Advocate is part of the center. More information is available at: www.utsa.edu/wrc/wrc/

Procedures to Follow

Anyone who is a victim of any form of sexual assault should immediately call the UTSA Police Department by dialing 911 on campus or by cal-

ling 210.458.4911. Reporting an assault does not mean that the victim must press charges or take the case to criminal trial or a university disciplinary hearing. Even if a victim is undecided about filing criminal charges, calling the police, preserving evidence and going to the hospital will provide for their emotional and medical needs and preserve the option to file criminal charges at a later time. Victims may also report in a confidential manner to the University Counseling Services (210.458.4140) or the Student Health Services (210.458.4142).

The Non-Reported Sexual Assault Evidence Program was created in House Bill 2626 by the 81st Texas Legislature and was effective June 21, 2009. The program allows survivors of a sexual assault to obtain a forensic medical exam and have evidence collected, without cost to the victim, even if they do not wish to involve law enforcement personnel at the time of its collection. This will secure the evidence while

giving the survivor time to consider if they want to report the assault. Victims can contact UTSAPD's Crime Prevention Unit at 210.458.6250 or Counseling Center's Women's Resource Center at 210.458.6829.

Notification of Law Enforcement

Victims of sexual assault or persons who have information regarding a sexual assault are strongly encouraged to report the incident to the UTSA Police Department immediately. It is the UTSAPD's policy to conduct investigations of all sexual assault complaints with sensitivity, compassion, patience and respect for the victim. Investigations are conducted in accordance with guidelines established by the Texas Penal Code, Code of Criminal Procedure and the Bexar County District Attorney's Office.

University police officers attend the Sexual Assault Family Violence Investigators Course (SAFVIC). This course is specifically designed to provide law enforcement officers with the tools they need to effectively investigate and prevent sexual assault and family violence. The curriculum covers crucial aspects for law enforcement's response to these crimes, as well as the creation and use of community-based resources to assist law enforcement's efforts. All information and reports of sexual assault are kept strictly confidential. In accordance with the Texas Code of Criminal Procedures Art. 57, victims may use a pseudonym to protect their identity. A pseudonym is a set of initials or a fictitious name chosen by the victim to be used in all public files and records concerning the sexual assault. The victims of sexual assault are not required to file criminal charges or seek judicial actions through the university disciplinary process. However, victims are encouraged to report the assault in order to provide the victim with physical and emotional assistance.

On/Off Campus Services

Information and assistance is available through the University Counseling Services (210.458.4140), Student Health Services (210.458.4142), Rape Crisis Hotline (210.349.7273), Rape Crisis Center (210.521.7273), and the Office of Student Life (210.458.4720). If requested, these depart-

ments will assist the victim in contacting the UTSA Police Department. The UTSA Police Department Crime Prevention Unit is available to all victims to provide information about personal safety, Texas Crime Victims Rights, Texas Crime Victims Compensation Fund and other related information upon request.

Reports of sexual assault can also be made to the San Antonio Police Department at 210.207.7273 or the Bexar County Sheriff's Office at 210.335.6000. UTSAPD or Other Campus Officials will assist the victim in contacting these agencies, if requested.

Changes in Academic and Living Situation

The Office of Student Life can assist the victim with issues including, but not limited to, class schedule changes, withdrawal procedures, or campus housing relocation. If the reporting student provides credible evidence that the accused student presents a continuing danger to a person or property or poses an ongoing threat of disrupting the academic process, the Office of Student Judicial Affairs may take interim disciplinary action against the accused student as appropriate.

Procedures for Campus Disciplinary Action

A student may also choose to report the assault to the Office of Student Judicial Affairs for disciplinary action regardless of whether or not the student has decided to press criminal charges. A student may also file a report of sexual assault against another student, or a faculty or staff member, by directly contacting the Coordinator for Student Judicial Affairs (210.458.4720).

Sanctions That May Be Imposed

The disciplinary actions assessed in a particular case will be dependent upon the nature of the conduct involved, the circumstances and conditions which existed at the time the student engaged in the conduct and the results which followed as a natural consequence of the conduct.

Sanctions can include:

1. Disciplinary warning
2. Disciplinary probation

3. Withholding of grades, official transcript or degree
4. Bar against readmission or drop from current enrollment and bar against readmission
5. Restitution
6. Suspension of rights and privileges
7. Failing grade
8. Suspension
9. Expulsion
10. Educational programs
11. Revocation of degree, denial of degree and/or withdrawal of diploma
12. Deferral of penalty
13. Other penalty as deemed appropriate under the circumstances

Campus Sexual Assault Victims' Bill of Rights

The United States Congress enacted the "Campus Sexual Assault Victims' Bill of Rights" in 1992 as a part of the Higher Education Amendments of 1992. This law requires that all universities afford sexual assault victims certain basic rights such as:

- Accuser and accused must have the same opportunity to have others present.
- Both parties shall be informed of the outcome of any disciplinary proceeding.
- Survivors shall be informed of their options to notify law enforcement.
- Survivors shall be notified of counseling services.
- Survivors shall be notified of options for changing academic and living situations.



10. Sexual Offender Registration

Convicted sex offenders are required to register with local law enforcement in the jurisdiction where they live. That information also is provided to the Texas Department of Public Safety, which maintains a public database of names, crimes and addresses. Information concerning Sex Offender Registration information and registered sex offenders is found at the Texas Department of Public Safety web site for Sex Offender Registration at:

https://records.txdps.state.tx.us/DPS_WEB/SorNew/index.aspx.

11. Weapons on Campus

In accordance with Texas Penal Code Ch. 46, it is a felony to intentionally, knowingly or recklessly possess a firearm, illegal knife or prohibited weapon (with or without a concealed handgun permit) on the physical premises of a school or educational institution, to include any buildings or passenger transportation vehicles under the direct control of the educational institution.

According to the UTSA Student Code of Conduct possession or use of

firearms, imitation firearms, explosives, ammunition, hazardous chemicals, or weapons as defined by state or federal law on University premises or on any property or in any building or facility owned or controlled by the System is strictly prohibited by federal, state, or local laws. The possession or use of imitation firearms, BB guns, Air-soft guns, or similar simulated firearms is prohibited in all campus housing areas.

UTSAPD Is An Accredited Law Enforcement Agency



The UTSA Police Department received accreditation from the Commission on Accreditation for Law Enforcement Agencies on January 22, 2009. UTSA-PD joins more than 746 accredited law enforcement agencies in the United States to be accredited.

The International Association of Campus Law Enforcement Administrators advances public safety for educational institutions by providing educational resources, advocacy, and professional development services. UTSAPD received IACLEA accreditation on September 2, 2010.



12. Missing Students Who Reside In On-Campus Housing

If a member of the University community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify the UTSA Police Department at 210.458.4911. UTSAPD will generate a missing person report and initiate an investigation.

After investigating the missing person report, should UTSAPD determine that the student is missing and has been missing for more than 24 hours, UTSA will notify the student's emergency contact no later than 24 hours after the student is determined to be missing. If the missing student is under the age of 18 and is not an emancipated individual, UTSA will notify the student's parent or legal guardian immediately

after UTSAPD has determined that the student has been missing for more than 24 hours.

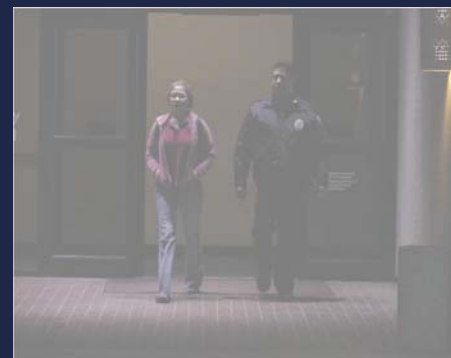
In addition to registering an emergency contact, students residing in on-campus housing have the option to select a confidential contact person to be contacted by UTSA in the event the student is determined to be missing for more than 24 hours. If a student has selected a confidential contact person, UTSA will notify that person no later than 24 hours after the student is determined to be missing. Students who wish to identify and select a confidential contact can do so through their respective on-campus housing management.



The UTSA Police Department.
Protecting Your Future...Today.

Campus Safety Escort Service

The Police Department's Campus Safety Escort service plays an essential role in the department's effort to promote safety and security on campus. The Safety Escort service is safe and easy to use. It is available to students, staff, faculty, and anyone else who needs an escort. You can call 210.458.4242 to request a Safety Escort from anywhere on campus to your campus destination and a uniformed officer or guard will respond. The Safety Escort service is a free service provided by the UTSA-PD. The objective of the program is to provide a safe alternative to walking alone at night.



13. Fire Safety Report

New regulations in the Clery Act states that beginning October 1, 2010, an institution that maintains any on-campus student housing facility must prepare an annual fire safety report that contains, at a minimum, the following information:

- (1) Fire statistics for each on-campus student housing facility, for the three most recent calendar years for which data are available.
- (2) A description of each on-campus student housing facility fire safety system.
- (3) The number of fire drills held during the previous calendar year.
- (4) The institution's policies or rules on portable electrical appliances, smoking, and open flames in a student housing facility.

(5) The institution's procedures for student housing evacuation in the case of a fire.

(6) The policies regarding fire safety education and training programs provided to the students and employees. In these policies, the institution must describe the procedures that students and employees should follow in the case of a fire.

(7) For purposes of including a fire in the statistics in the annual fire safety report, a list of the titles of each person or organization to which students and employees should report that a fire occurred.

(8) Plans for future improvements in fire safety, if determined necessary by the institution.

(9) Maintain a written, easily understood fire log that records, by the date that the fire was

reported, any fire that occurred in an on-campus student housing facility. This log must include the nature, date, time, and general location of each fire.

The UTSA department responsible for the annual fire safety report is the Environmental Health, Safety & Risk Management Department. The annual fire safety report can be found at <http://www.utsa.edu/safety/#/fire/log>.

You may also request a copy from the Environmental Health, Safety & Risk Management Department by contacting the UTSA Safety Office at 210.458.5250. The full fire report is included at the end of this security report.

OUR VISION:

The UTSA Police Department will strive to ensure that the University of Texas at San Antonio is the safest university in the State of Texas.

OUR MISSION:

The UTSA Police Department will provide professional law enforcement services ensuring the safety of all personal within the UTSA community, while protecting the resources of the University. We will perform our duties in a fair and equitable manner, in accordance with the laws of the State of Texas and the United States Constitution.

OUR GUIDING PRINCIPLES-H.E.A.R.T.

Honor — our commitment to being fair, truthful and ethical at all times.

Excellence — our commitment to provide the highest quality service in everything we do.

Accountability — our commitment to take responsibility for all of our actions.

Respect — our commitment to value others and treat them equally regardless of their race, ethnicity, gender and beliefs.

Teamwork — our commitment to work hand and hand with the entire University with a spirit of innovation and cooperation.

Blue Emergency Phones Located Throughout Campus



UTSA has over 100 emergency phones throughout our three campuses. Blue phones marked "emergency" are designed to dial the UTSA Police Department directly when the red button is pushed. Callers talk directly with the police dispatcher through the speaker. Appropriate emergency personnel are then dispatched.



Crime Stats

University of Texas at San Antonio						
Main Campus						
One UTSA Circle - San Antonio, TX - 78249						
Offense	Calendar Year	On Campus Property	Residential Facilities ¹	Non-Campus Property	Public Property ²	Total
MURDER/NON-NEGLIGENT MANSLAUGHTER	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
SEX OFFENSES, FORCIBLE	2007	2	1	0	0	2
	2008	2	2	0	0	2
	2009	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	0	0	0	0	0
ROBBERY	2007	1	1	0	0	1
	2008	0	0	0	0	0
	2009	1	1	0	0	1
AGGRAVATED ASSAULT	2007	2	0	0	0	2
	2008	1	1	0	0	1
	2009	0	0	0	0	0
BURGLARY	2007	6	5	0	0	6
	2008	6	6	0	0	6
	2009	11	8	0	0	11
MOTOR VEHICLE THEFT	2007	6	0	0	0	6
	2008	3	0	0	1 ³	4
	2009	0	0	0	0	0
ARSON	2007	0	0	0	0	0
	2008	0	0	0	0	0
	2009	1	0	0	0	1
LIQUOR LAW ARREST	2007	403	330	0	7	410
	2008	494	422	0	16	510
	2009	382	293	0	20	402
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2007	17	17	0	0	17
	2008	264	239	0	0	264
	2009	170	121	0	11	181
DRUG LAW ARRESTS	2007	85	64	0	2	87
	2008	106	80	0	4	110
	2009	114	88	0	7	121
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2007	14	14	0	0	14
	2008	92	78	0	0	92
	2009	126	116	15	5	146
ILLEGAL WEAPON ARREST	2007	1	0	0	0	1
	2008	0	0	0	0	0
	2009	3	3	0	0	3
ILLEGAL WEAPON VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2007	0	0	0	0	0
	2008	2	2	0	0	2
	2009	0	0	0	0	0

NOTES:
¹ Residential Halls numbers is a subset of On Campus numbers | ² Public Property contains statistics from the San Antonio Police Department - GS Section | ³ 2008 data from the San Antonio Police Department. This offense took place in public property that is immediately adjacent to UTSA Main Campus.

Crime Stats

University of Texas at San Antonio					
Downtown Campus					
501 West Durango - San Antonio, TX - 78249					
Offense	Calendar Year	On Campus Property	Non-Campus Property	Public Property ¹	Total
MURDER/NON-NEGLIGENT MANSLAUGHTER	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
NEGLIGENT MANSLAUGHTER	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
SEX OFFENSES, FORCIBLE	2007	0	0	1 ²	1 ²
	2008	0	0	0	0
	2009	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
ROBBERY	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
AGGRAVATED ASSAULT	2007	0	0	0	0
	2008	1	0	0	1
	2009	0	0	0	0
BURGLARY	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
MOTOR VEHICLE THEFT	2007	2	0	1	3
	2008	0	0	0	0
	2009	1	0	0	1
ARSON	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
LIQUOR LAW ARREST	2007	5	0	0	5
	2008	2	0	0	2
	2009	0	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
DRUG LAW ARRESTS	2007	4	0	2	3
	2008	8	0	1 ³	9
	2009	4	0	3	7
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0
ILLEGAL WEAPON ARREST	2007	1	0	1	2
	2008	1	0	0	1
	2009	0	0	0	0
ILLEGAL WEAPON VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2007	0	0	0	0
	2008	0	0	0	0
	2009	0	0	0	0

NOTES:
¹ Public Property contains statistics from the San Antonio Police Department - GIS Section. | ² 2007 data from the San Antonio Police Department. This offense took place in public property that is immediately adjacent to DTC. | ³ 2008 data from the San Antonio Police Department. This offense took place in public property that is immediately adjacent to DTC.

Fire Safety Report

<http://www.utsa.edu/safety/#/fire/log>

The University of Texas at San Antonio (UTSA) Environmental Health, Safety and Risk Management (EHSRM) department has summarized the following information:

- (1) Statistics relating to fires in on-campus student housing, including
 - a. The number of fires and the cause of each fire;
 - b. The number of persons who received fire-related injuries that resulted in treatment at a medical facility, including at an on-campus health center;
 - c. The number of deaths related to a fire; and
 - d. The value of property damage caused by a fire.
- (2) A description of each on-campus student housing facility fire safety system.
- (3) The number of fire drills held during the previous calendar year.
- (4) The institution's policies or rules on portable electrical appliances, smoking, and open flames in a student housing facility.
- (5) The institution's procedures for student housing evacuation in the case of a fire.
- (6) Fire safety education and training programs provided to the students and employees.
- (7) Titles of each person or organization to which students and employees should report that a fire occurred.
- (8) Plans for future improvements in fire safety, if determined necessary by the institution.

For the purposes of this report:

"On-campus student housing" refers only to structures containing residential occupancy for students. It does not include neighborhood centers within student housing developments, campus facilities (administrative, academic, library, student life, or support) where students may overnight on a transient basis, vehicles, locations off UTSA property, or outdoor locations of any kind.

"On-campus student housing" consists of four developments. The UTSA Housing and Residential Life department (HRL, <http://www.utsa.edu/housing/>) operates two of these, Chaparral Village and Laurel Village. Campus Living Villages (CLV, <http://www.campushousing.com/utsa/>) operates two of these, Chisholm Hall and University Oaks apartments.



UTSA's Environmental Health, Safety and Risk Management Team. *Successful Solutions Start with Safety.*

"Fire" is "any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner." "Fire" does not include controlled burning, even when that event is contrary to policy, such as candles, smoking, or other open flames, when that open flame does not re-

sult in property damage.

Fire Safety Systems

Chaparral Village, built in 2004 with type V-A (protected wood frame) construction, consists of a multi-building development. Student housing structures within the development have local and building fire alarms with manual and automatic initiation. The fire alarm system reports to the UTSA central monitoring station at the Police Department Dispatch Center. All buildings in the development have full sprinkler coverage. Portable fire extinguishers are provided outside the buildings.

Chisholm Hall, built in 1982 of type II-B (unprotected non-combustible) construction, is a single four-story residential building. Chisholm has local and building fire alarms with manual and automatic initiation. The fire alarm system reports to the UTSA central monitoring station at the Police Department Dispatch Center. The building has a fire pump serving a standpipe system with hoses. Portable fire extinguishers are provided in the building.

Laurel Village, built in two phases in 2007 and 2008 with type V-A (protected wood frame) construction, consists of a multi-building development. Student housing structures within the development have local and building fire alarms with manual and automatic initiation. The fire alarm system reports to the UTSA central monitoring station at the Police Department Dispatch Center. All buildings in the development have full sprinkler coverage. Portable fire extinguishers are provided outside the buildings.

University Oaks, built in three phases in 1992, 1993, and 1994 with type V-A (protected wood frame) construction, consists of three multi-building developments. Student housing structures within the development have local alarms with automatic initiation. Portable fire extinguishers are provided in the buildings.

Fire Drills

Occupants of on-campus student housing facilities with centrally monitored fire alarm systems (Chaparral Village and Laurel Village) are drilled on fire evacuation at least once per year per building. CLV performs one fire drill per semester at Chisholm Hall. To create and sustain a culture of preparedness, fire drills are unannounced to residents and occur at times of high expected occupancy.

Fire Prevention Policies

UTSA HRL and CLV policies prohibit open flames, candles, smoking indoors, modification of fire safety devices (sprinklers, smoke detectors, extinguishers, etc), and initiating false alarms. Further, campus policies

UTSA TODAY

Today Online Newsroom Archives Search

Learn about fire safety tips: Fire prevention is everyone's job

Share this Story

By John Delaney
Risk and Life Safety Manager and UTSA Fire Marshal

(October 7, 2009) - Staff members in the UTSA Office of Environmental Health, Safety and Risk Management (EHSRM) are working to make the UTSA community aware of National Fire Prevention Week (Oct. 4-10). It's important to remember that everyone in the UTSA community can help with fire prevention.

EHSRM manages and maintains more than 100 fixed fire suppression systems in campus buildings and more than 1,500 portable fire extinguishers. The EHSRM Fire Team also inspects campus buildings routinely to evaluate the means of egress during an emergency and works closely with the Office of Facilities Maintenance and Operations and the UTSA Police Department's Office of Business Continuity and Emergency Management to maintain and test the readiness of fire safety systems.

UTSA's Environmental Health, Safety and Risk Management participates in National Fire Safety Week in October.

Fire Safety Report

<http://www.utsa.edu/safety/#/fire/log>



prohibit storage and use of propane cylinders.

Procedures for Evacuation

The UTSA Community Emergency Response Guide and Fire and Life Safety Manual include emergency procedures for fire. Current language is attached as Appendix 1.

Fire Safety Education Programs

Members of the UTSA Housing and Residential Life staff, including Residential Assistants, receive training in fire prevention, emergency response, and emergency management.

Members of the CLV staff, including Residential Assistants, receive training in emergency management protocols, including fire alarm activation.

Some UTSA students and employees receive fire safety training as part of organized safety, health, and environmental protection training programs. Exposure to this training content depends on the roles and responsibilities of the student or employee.

UTSA's Environmental Health, Safety, and Risk Management department makes fire safety and prevention training available to UTSA employees and on-campus student residents upon request.

Reporting Fires in On-campus Student Housing

Fire reporting in UTSA on-campus student housing varies by housing development:

Chaparral Village, Laurel Village

University of Texas at San Antonio Police Department (458-4911)

Associate Director Housing Operations, Housing and Residential Life

Associate Director Education and Residence Life, Housing and Residential Life

Chisholm Hall, University Oaks

University of Texas at San Antonio Police Department (458-4911)

Residential Advisor

CLV professional staff

Residential Life Coordinator

Asst. Director of Residence Life

Director of Operations & General Manager

Plans for Future Improvements

UTSA and CLV intend to expand and develop fire protection and fire drills in on-campus student housing facilities, and fire prevention policies, as necessary. CLV is currently installing centrally monitored fire alarm systems in the University Oaks development, and will begin implementing fire drills in those buildings after the alarm system installations are complete.

Appendix 1: Text of Evacuation Procedures (as of September 29, 2010):

Fire:

Pull the nearest fire alarm and leave via the preplanned evacuation route if safe to do so.

Dial 4911 or 911 (UTSA Phone) and give your name and location of the fire. (If necessary, dial 911 from another building)

When a fire alarm sounds, occupants should:

Proceed immediately to an exit according to the posted evacuation plan and move a safe distance away from the building. If the primary exit is blocked, choose the best alternate route. If time permits, close doors and windows behind you.

Do not use an elevator.

If there is smoke in the area, remain close to the floor.

Before passing through any door, feel the metal doorknob. If it is hot, do not open the door. Before opening a door, brace yourself against it slightly; if heat or heavy smoke are present, close the door and stay in the room.

If you cannot leave the room:

Open the windows.

Seal the cracks around doors with clothing or other material, soaked with water if possible.

Hang an object (bed sheet, jacket, shirt, etc.) out the window to gain attention.

Shout for help.

If possible, call 458-4911 or 911 (UTSA phone) and report that you are trapped.

If all exits are found to be blocked, go to a room as far as possible from the fire, close the door, and follow the above procedures.

As with any emergency, the best advice is to be prepared by familiarizing yourself with evacuation route plans.

Development	Number and Causes of Fires	Fire Losses			
		Property Damage (\$)		Injuries (count)	Deaths (count)
		Facility	Occupants		
Chaparral Village					
2009	0	0	0	0	0
2008	0	0	0	0	0
2007	0	0	0	0	0
Chisholm Hall					
2009	0	0	0	0	0
2008	0	0	0	0	0
2007	0	0	0	0	0
Laurel Village					
2009	0	0	0	0	0
2008	0	0	0	0	0
2007	0	0	0	0	0
University Oaks					
2009	1 (cooking)	2,726.12	No data	0	0
2008	1 (cooking)	3,151.04	No data	0	0
2007	0	0	0	0	0

Fire Statistics for the University of Texas at San Antonio
 Calendar years 2007 to 2009

Development	On-Campus Student Housing buildings	Drills per building per year	Drills per year
Chaparral Village	12	1	12
Chisholm Hall	1	2	2
Laurel Village	8	1	8
Total	21		22

Fire Drills for the University of Texas at San Antonio
 Calendar year 2009