Dear Prospective MARC Mentor,

We are writing to see if you would like to submit an application to serve as a MARC mentor on our renewal, which is due in May. We are seeking both experienced and new mentors- The program announcement stresses that NIH desire a diverse group of faculty, including those in the early stages of their career.

Please let gail.taylor@utsa.edu know if you intend to submit an application.

A lot of things are new, including the format and content of your BIosketch, and the tables included below.

Please follow directions carefully, as it will help us to compile mentor information efficiently.

Please submit this to gail.taylor@utsa.edu and carlos.aguirre@utsa.edu by 4/16.

Thank you,

Edwin J. Barea-Rodriguez

PI, UTSA MARC Program

**Here is what we need from you:**

**1. An updated NIH Biosketch. It must be on a form for grants due after May 25, 2021.**

The form and an example are found here: <https://grants.nih.gov/grants/forms/biosketch.htm> Please note that the example does not contain the mentoring information that we need for this grant.

**Please divide your personal statement into at least two paragraphs.** The first should focus on your mentoring and cover the topics below. The second can talk about your research and focus on projects that you are involved in and can include a student.

Here is what NIH is requiring be addressed in the mentoring part of the Personal Statement:

“Participating faculty should provide a personal statement that describes the appropriateness of their research background for the proposed training program, and their commitment to the following:

* + Training, mentoring, and promoting inclusive, safe and supportive research environments;
	+ Maintaining a record of, and providing training in rigorous and unbiased experimental design, methodology, analysis, interpretation, and reporting of results;
	+ Promoting the use of highest standards of practice to ensure the safety of all individuals in the research environment;
	+ Supporting trainees participating in activities required to identify and transition into careers in the biomedical research workforce that are consistent with the trainees’ skills, interests, and values; and
	+ Fulfilling the need of the trainees to complete their degrees in a timely fashion with the skills, credentials, and experiences to transition into research-focused higher degree programs (e.g., Ph.D. or M.D./Ph.D.).”
	+ Placing a priority in helping the MARC trainees to gain authorship in a refereed journal article (*we added this…NIH is really focusing on it in other parts of the grant)*.

*Please also note that on this revision, you don’t put your grants in part D at the end now…you list pertinent funding AND publications under the statement with your pertinent publications.*

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**2. The following Tables:**

The table numbers correspond to those in the grant that I’ll create from the data that you give me. You can look up *instructions and examples online for corresponding tables:* [*https://grants.nih.gov/grants/funding/datatables-f/Undergraduate\_Training\_Tables.pdf*](https://grants.nih.gov/grants/funding/datatables-f/Undergraduate_Training_Tables.pdf)

**Mentoring Commitments:** Are you a mentor for any of the following **undergraduate** programs? Many of you are approved RISE, MARC and ESTEEMED mentors. Or any additional “full time” (not short term) program not listed here. NIH wants to prevent overlap.

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| --- |
| Other UTSA Programs that offer training |
|  | Approved Mentor | Active Mentor (# students in lab from program annually) |
| RISE Program |  |  |
| LSAMP Program |  |  |
| McNair Program |  |  |
| Dept of Agriculture |  |  |
| ESTEEMED Program |  |  |
| Other UG Program (List and give website or PI) |  |  |
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More Land-scape formatted tables below.

**Table 2. Participating Faculty Members.**

**Please put summary numbers here for trainees over the last 10 years.**

| **Name** | **Degree(s)** | **Rank** | **Primary Department or Program** | **Research Interest** | **Training Role** | **# Undergraduates In Training** | **#****Undergraduates Graduated** | **#****Undergraduates Continued in Research or Related Careers** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  Name, Your |   |   |   |   | Faculty Preceptor  |   |   |   |

**Table 4. Research Support of Participating Faculty members:** Please list your name multiple times if you have more than one **active** funding source, and provide a total. This can be either federal, local, start up funds, or whatever.

| Faculty Member | Funding Source | Grant Number | Role on Project | Grant Title | Project Period | Current Year Direct Costs |
| --- | --- | --- | --- | --- | --- | --- |
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|  |   |   |   |   |  Total Annual Support: | I fill this out  |

**Table 5C. Publications of Those in Training: Undergraduate:** Please list pubs with any undergraduates for the last 10 years. ***Bold the UG in the author list.***

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| --- | --- | --- | --- | --- | --- |
| Faculty Member | Trainee Name | Past or Current Trainee | Training Period | Abstract or Journal Article | Publication (Authors, Year, Title, Journal, Volume, Inclusive Pages).  |
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**THANK YOU!!!**